



Annual planner 2025-26

Autumn Term 1

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	1 st September 2025					
2	8 th September 2025			Music/Choir Lead Carol Concert planning meeting 1 –Teams - 8.30am	Head teacher meeting 1.30pm Fanham’s Hall	
3	15 th September 2025	Trust Board Meeting 7pm		New staff induction 4pm –St Joseph’s WC (With ECT and ITT briefing after)		
4	22 nd September 2025	EYFS Cluster Meeting - Data (local, Herts, national) and school based 4:00-5:30pm (St Augustine)		Oracy Champion meeting 3.30pm – online Trust Business Committee 7pm		
5	29 th September 2025	Writing Lead Meeting 3.30pm Online		SEN Governor Training session Online 7-8pm – Cancelled [Video uploaded]	Chaplaincy Teams Welcome Liturgy /badges 10am – St Joseph’s BS	St Francis of Assisi Feast day celebrations (Feast day Saturday) (School events)
6	6 th October 2025		SENco Cluster 1.30pm - St Augustine’s			Diocese of Westminster Headteacher Pilgrimage (Day)
7	13 th October 2025	Termly Safeguarding meeting 10am –St Mary’s		Trust Education Committee 7pm		Health & Safety Termly meeting 10am – St Joseph’s BS Trust Teams Diocese of Westminster Pilgrimage (Day)
8	20 th October 2025		Music/Choir lead carol concert planning meeting 2 –Teams - 8.30am			

Half term –Monday 27th October –Friday 31st October 2025

Autumn Term 2

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	3 rd November 2025	Year 5 and 6 RED CPD with Jo Browne (St Augustine's, 1-4pm)				
2	10 th November 2025			Year 6 Writing Moderation – 1:30-3:00pm (Please upload work in advance and arrive in a timely manner) Venue - St Augustine's	Head teacher meeting 1.30pm. Venue - St Joseph's BS Chairs Meeting with Directors and Exec 7pm Sacred Heart	
3	17 th November 2025			Trust Business Committee 7pm	Year 3 and 4 RED CPD with Jo Browne (St Augustine's, 1-4pm)	
4	24 th November 2025		Year 1 and 2 RED CPD with Jo Browne (St Augustine's, 1-4pm)	Day 1 Voice 21 Consultancy CPD for Oracy Champions (St Augustine's)	Jubilee Year of Hope online Assembly (Co-ordinated by Music leads and chaplaincy leads – whole school) Trust Board Meeting 7pm	
5	1 st December 2025		Deputy Head Conference -1 day - Fanhams hall – Moved to March date TBC	Annual Finance meeting for Finance/office managers 11am – Parish Hall Sacred Heart Ware	RE Leads Meeting 1.30pm-St Augustine's (Jo Browne)	
6	8 th December 2025			ECT Session -1.30pm –St Joseph's BS – RE & Catholic life	Trust Carol service (11am rehearsal -2pm performance to Parish and families)-St Augustine's Parish Church	
7	15 th December 2025					
Christmas Holiday –Monday 22 nd December -5 th January 2026						

Spring Term 1

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	5 th January 2026	Trust INSET Including subject clusters Teachers and TAs				
2	12 th January 2026					
3	19 th January 2026		Year 1 and 2 RED CPD with Jo Browne (TEAMS 4-4:45pm)		Trust Education Committee 7pm	
4	26 th January 2026	EYFS Cluster 4-5.30pm (Physical Development) – St Joseph’s BS	RE Leads meeting 1.30pm-St Augustine’s (Jo Browne) Science Subject cluster to arrange science week – online 3.30-4.30pm	Termly Safeguarding meeting 10am – St Mary’s	Head teacher Conference – Fanham’s Hall	
5	2 nd February 2026			Termly H&S meeting 10am – St Joseph’s BS ECT Session -2.30pm –St Joseph’s, WC – SEND and Trauma informed Trust Business Committee 7pm		
6	9 th February 2026		SENco Cluster 1.30pm - St Augustine’s		Day 2 Voice 21 Consultancy CPD for Oracy Champions (St Augustine’s)	
Half term -16 th February -20 th February 2026						

Spring Term 2

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	23 rd February 2026		Year 5 & 6 RED CPD with Jo Browne (St Augustine’s, 1-4pm) Early Years RED CPD with Lisa McLaughlin (St Joseph’s, BS 1-4:00pm)			
2	2 nd March 2026			Year 2 Writing Moderation – 1:30-3:00pm (Please upload work in advance and arrive in a timely manner) Venue - St Augustine’s	World Book Day	
3	9 th March 2026	British Science Week -Trust schools to collaborate			Head teacher meeting 1.30pm - St Marys	

4	16 th March 2026			ECT Session -1.30pm –St Augustine’s – Oracy & Writing		
5	23 rd March 2026	Trust Charity Week EYFS Cluster 4-5.30pm (Understanding the World, People & Communities) – St Joseph’s, H			Online Easter Chaplaincy Liturgy 2.30pm (Chaplaincy leads to arrange)	
The Easter Holidays -30th March -10th April 2026						

Summer Term 1

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	13 th April 2026			Writing lead meeting 3.30pm Online		
2	20 th April 2026			Oracy Voice 21 Development Day. Group 1 schools, St Thomas’ to host	Trust Board meeting 7pm	
3	27 th April 2026		SENco Cluster 1.30pm St Augustine’s	Year 6 Writing Moderation – 1:30-3:00pm (Please upload work in advance and arrive in a timely manner) Venue - St Augustine’s		Oracy Voice 21 Development Day. Group 2 schools, St Augustine’s to host
4	4 th May 2026		RE Leads meeting 1.30pm-St Augustine’s (Jo Browne)	Voice 21 Oracy Champions Presentation of Learning (online) Trust Education Committee 7pm	Head teacher meeting 2pm Fanhams Hall	
5	11 th May 2026	Primary SATS week				
6	18 th May 2026	EYFS Cluster 4-5.30pm (Moderation) – St Thomas of Canterbury	Year 3 & 4 RED CPD with Jo Marsh (St Augustine’s 1-4:00pm)		OPAL Showcase 12pm Sacred Heart Ware	
Half term -25th May-29th May 2026						

Summer Term 2

Week	Date-Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1	1 st June 2026			Speak out Challenge (St Mary’s) am		

2	8 th June 2026	SeeSaw Sharing 9-10.30am St Paul's	Subject Leader Cluster 4-5.30pm, TBC	Subject Leader Cluster 4- 5.30pm, TBC ECT Session St Joseph's BS 1.30pm Trust Business Committee 7pm	Head teacher –Retreat	
3	15 th June 2026	Sacramental Celebration – FHC and Confirmation – St Joseph's Church and Parish Centre		Health & Safety Termly meeting 10am – St Joseph's, BS		
4	22 nd June 2026		Safeguarding termly meeting 10am		Trust Board meeting 7pm	St Mary's Primary Football & Netball tournament 10-12pm
5	29 th June 2026	Oracy Lead meeting 1.30pm -St Mary's (Next steps)			Head teacher meeting 1.30pm Fanham's Hall	
6	6 th July 2026			Trust Business Committee 7pm		Chaplaincy Retreat (Trip)
7	13 th July 2026		Trust Education Committee 7pm			
8	20 th July 2026			All schools finished -see school dates		